



# RAJA RAMMOHUN ROY MAHAVIDYALAYA

[ Govt. Sponsored ]

RADHANAGAR, NANGULPARA, HOOGHLY  
WEST BENGAL, PIN - 712406

E. Mail : [principal.rrrm@gmail.com](mailto:principal.rrrm@gmail.com), Website : [rrrmahavidyalaya.edu.in](http://rrrmahavidyalaya.edu.in)

Memo No. MISC/TEND/0006(23-24)

Date:- 09.08.2023

## NOTICE INVITING TENDER

### A. PREFACE:

Notice inviting open competitive e-Tender in two cover system on percentage basis in the prescribed format are hereby invited from resourceful, experienced, bonafide, reputed Contractors & Engineer Co-operative Society for Compact Work of the following work as briefed in 'Table' below.

: TABLE :

Sl. No	NAME OF THE WORK	Site of Work	Source of Fund	Tender Amount Including GST & Labour Cess (In Rs.)	Earnest Money 2% (Rs.)	Participati on Charge (Not Refund) (RS.)	Required Credenti al (%)	Work Completion Time (Days)
1	2	3	4	5	6	7	8	9
1.	Proposed Estimate for painting and repair of SANTI MOHAN ROY MEMORIAL HALL at Raja Rammohun Roy Mahavidyalaya	RRRM, Radhanagar, Nangulpara, Hooghly	College Develo pment Fund	9,05,356.00	20000.00	500/-	60%	60

### B. SCHEDULE:

Note : Prescribed Formats for submission of e-Tender (on-line) and the Specified Schedule will available at "e- procurement" link under <https://wbtenders.gov.in/> Website and the filled-in tender forms may be submitted on-line through the aforesaid e-portal with Earnest Money (refundable) and participation charge (non-refundable) in favour of " The Principal, Raja Rammohun Roy Mahavidyalaya, Radhanagar, Nangulpara, Hooghly" as prescribed in Column No.- 6 & 7. The amount should be deposited in the Account of Collage through NEFT/RTGS. Proof of Money deposit to be uploaded or submitted up to 12:00 PM before 16/08/2023 the last date of Tender Deposit and Money Receipt to be collected. No Demand Draft/Cheque/Cash will be received. Bidder must upload the scanned copy of Proof of Money Deposit during the tender submission.

Amount should be deposited in the Account :- A/C No:- 1121010101228

Name of the Account:- The Principal, Raja Rammohun Roy Mahavidyalaya

Name of the Bank:- PUNJAB NATIONAL BANK, Branch:- KRISHNAGAR, IFSC:- PUNB0112120

Sl. No.	Particulars	Date & Time
1.	Date of Publication of NIT	09/08/2023
2.	Date of Download of Tender Paper and Online Bid Submission	09/08/2023 from 04:00 PM to 16/08/2023 up to 12:00 PM
3.	Date of Submission Hard Copy of EMD and Tender Fees, Others Supporting Paper as on Para-D.1.	16/08/2023 from 11:00 AM to 12:30 PM
4.	Technical bid & Financial Bid will be open	18/08/2023 After 12.30 PM
5.	Tender Validity Days from the date of Dropping	90 Days

### C. WHO CAN PARTICIPATE:

Resourceful, experienced, bonafied , reputed Contractors/suppliers having experience in similar type of single work valued not less than 60% of the amount put to Tender, supported by Completion Certificate within the last 5 years from any office/ department of state Govt./Central Government/ Government undertaking organization/ local bodies.

### D. INSTRUCTION TO THE INTENDING TENDERERS :

- Please Quote your Rate on percentage basis (Less/At Per/Above) at appropriate places in the prescribe format.

Please enclose valid up-to-date copies of requisite tax clearance certificates such as Income Tax Return (Assessment Year 2022-23 & 2023-24), P/L AND Balance Sheet (2022-23 & 2023-24), Current Profession Tax (Directorate of Commercial Tax, 2022-23 & 2023-24), GSTIN, Current Trade License Renewal Form 11 (2022-23 & 2023-24), Aadhar Card, PAN Card, Payment/Completion Certificate (Credential) similar type of works. In case of non-inclusion of the same, please enclose the copies of relevant orders in that effect. Photocopies of all the documents and proof of their eligibility in original need to be produced as and when asked and required.

Please note that, Completion Certificate within the last 5 years will only be entertained as CREDENTIAL as on Para-C.

- Bids from joint venture are not allowed.
- Bid shall be digitally signed by a person or persons duly authorised to sign on behalf of the Bidder.
- Tender will be of two separate parts. Part-I will be for "Technical Bid" containing mainly pre-qualification documents and Part-II "Financial Bid".
- Part-I "Technical Bid" will contain the following documents and should be.

Name of Agency: \_\_\_\_\_ Name of Proprietor \_\_\_\_\_

Authorised address and contact details of the bidder having the following information:- Address of communication:-





Telephone No(s) Office:-.....

Mobile No:- ..... Facsimile (FAX) No:-.....

Electronic Mail Identification (E-mail ID):- .....

- a. Scanned copy of Completion Certificate/Credential Certificate within the last 5 years as on Para-C.
- b. Non-refundable (Participation charge) amount as on Para-D.5.
- c. Scanned copy of valid up-to-date copies of requisite tax clearance certificates such as I.T.R, P/L AND Balance Sheet, PAN, GSTIN, P. Tax, Current Trade License Renewal and Payment/Completion Certificate (Credential).
- d. Standard Bidding Document (S.B.D).
- e. Scanned copy of Proof of Money Deposited for Earnest Money & Participation Charges.
- f. Other Drawing if issued.
- g. Other relevant documents in support of Technical and Financial Bid.
- h. SOQ
- i. ISO
- j. Application

6. Part-II "Financial Bid" will contain the following documents and should be.

- a) Properly filled up Bill of Quantity (BOQ) containing offer on the basis of percentage (Less/At Per/Above) as space provided in the format.
- b) Each part shall be separately submitted.

**E. OPENING AND RECEIVING OF TENDER:**

- a. The Tenders, so received on **Dated as prescribed on Para B.3 "Technical Bid" & "Financial Bid"** will be opened on & after "as mentioned in the Table Para B" in this offices in presence of the intending Tenderers .  
Only "Financial Bid" of the participant tenders will be opened if the "Technical Bid" opened first is qualified. Otherwise the financial bid shall be considered as informal.
- b. The financial bid document of the technically qualified bidders will be opened for evaluation and the other bid documents will be unopened. No individual intimation will be given separately. **Name of the qualified bidders will be displayed in the office notice board.**  
The Principal, Raja Rammohun Roy Mahavidyalaya, reserves the right to reject or cancel any or all pre-qualification documents and bid document without assigning any reason whatsoever.

**F. TERMS AND CONDITIONS:**

1. Copy of all supporting document / credential should reach to the office of the undersigned in hard copy as on **Dated & Time as prescribed on Para B.3**
2. The Bidder, at his own cost, responsibility and risk, is encouraged to visit, examine and familiarize himself with the Site of Works and its surroundings including source of earth, water, road aggregates etc. and obtain all information that may be necessary for preparing the Bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the Bidder's own expense.
3. Intending Tenderers may obtain detailed information about General & detailed technical information, specification, other conditions, procedure guidelines etc and other Terms & Conditions related with the work(s) but not incorporated in this Tender, in any, from the Engineer-in-Charge of The Raja Rammohun Roy Mahavidyalaya on all working days during office hours and also available at "e-procurement" link under <http://etender.wb.nic.in/nicgep/app> Website.
4. While submitting rate, the intending tenderer should keep in account that the rate so quoted should be inclusive of all taxes. Cess, levy, royalty and all other incidental charges related with the material and labour, plants and machineries, any other charges payable to other statutory bodies etc. whether it is inclusive in the price schedule or not.
5. Due to any reason, any tender being uploaded after the Specified date and time will not be considered as valid and will automatically rejected as mention on Para-B.
6. **Successful Tenderers should have to execute an Agreement with "The Principal, Raja Rammohun Roy Mahavidyalaya" in non-judicial Stamp Paper of Rs. 10 as per norms and should submit work programme accordingly after obtaining the Work Order within Seven Days effectively otherwise penal action will be taken by the of The Principal, Raja Rammohun Roy Mahavidyalaya.**
7. **Security deposit shall be deducted from each progressive bill due from time to time on account of work done and supplies made under a contract in such manner that final Security deposit comes to 10% (Ten Percent) of the value of work done of supplied with and will be refunded after completion of the defect liability period is over as per the recommendation of Engineer-in-Charge of said work from the date of final measurement. Necessary taxes will also be deducted from each Bill as per prevailing norms.**
8. The contractor shall not be allowed to sub-contractor to any part or the works or whole of the works.
9. **Successful Tenderers are to get his establishment registered under the Act "The Building and Others construction works welfare on Act 1996" and rules made there under from The Regional Labour Officers and follow various provision of the Act.**
10. All risks or lose or damage to public property or personal injury or death which arise during and in consequences of the performance of the contract are the full responsibility of the contractor. The contractor shall be responsible for the safety of all activities on the site.
11. Anything of historical or other interest or of significant value unexpectedly discovered on the site shall be the property of the Raja Rammohun Roy Mahavidyalaya. The contractor shall notify the Engineer-in-Charge of their project of such discoveries and came out of the interaction of Engineer-in-Charge for dealing with them.
12. The contractor should have sufficient technical manpower, tools and plants to complete the work.

13. To Keep the work done in good conditions during the next 06 (Six) months after the completion of the construction/Supply of materials i.e.: any additional/excess work is required over the stipulated quantity in the schedule, the same will be treated as defect liability and the Contractor has to do the maintenance work / supply at his own cost.
14. No Mobilization Advance and Advance against purchase of equipments will be paid for the work/supply.
15. No Secured Advance will be paid for the work under any circumstances.
16. No Price / Cost escalation over the rate specified in the price schedule will be allowed.
17. No Secured Advance will be paid for the work under any circumstances.
18. The work/supply shall have to be completed within the stipulated time by maintaining actual specification and direction of Engineer-in-Charge (Quantity may increase or decrease). If the work/supply is not being completed within the stipulated time, penal action, as decided by the authority of The Principal, Raja Rammohun Roy Mahavidyalaya, will be imposed as per Standard Bidding Documents.
19. **The Principal, Raja Rammohun Roy Mahavidyalaya, reserves the right to accept or reject any or all Tenders without assigning any reason.**
20. The said authority will not be bound to accept the lowest tender.
22. Payment will be made by The Principal, Raja Rammohun Roy Mahavidyalaya, on the availability of fund.
21. No arbitration will be entertained.
22. In case of Departmental Supply of Materials, Tool & Plants, the relevant clause or rules of West Bengal Panchayat Account and Finance Rules 2003 with amendment if amended will be applicable and for any ambiguity/clarification on an; corresponding part of schedule of Road Works / Building Works / Sanitary & Plumbing Works / Electrical Works etc., of P.W. Dept. Govt. of West Bengal, Schedule sections will be taken into consideration and binding to the tenderer and this decision of The Principal, Raja Rammohun Roy Mahavidyalaya, will be final and bindings to all.
23. It is instructed to Agency/Contractor that after completion of work he/she must submitted GST Tax Invoice, then the College will provide GST Amount with bill, other than he/she will not provide GST Amount with bill from College. Tender Amount above 2.5 Lakh, the bill amount will be deducted CGST 1% & SGST 1%, Total =2% from total bill amount.

  
Principal

Raja Rammohun Roy Mahavidyalaya  
Principal  
Raja Rammohun Roy Mahavidyalaya  
Radhanagar, Nangulpara, Hooghly

Date:- 09/08/2023

**Memo No:- MISC/TEND/0006(23-24)/(5)**

**Copy forwarded for information with a request to publish the Notice through Office Notice Board to:-**

1. The Sub-Divisional Officer, Arambagh Sub-Division, Arambagh, Hooghly,
2. The Block Development Officer, Khanakul-I Dev. Block, Khanakul, Hooghly,
3. The Proddhan, Rammohun-I Gram Panchayat, Nangulpara, Khanakul, Hooghly
4. Local NEWS Paper,
5. Office Notice Board.

  
Principal

Raja Rammohun Roy Mahavidyalaya  
Principal  
Raja Rammohun Roy Mahavidyalaya  
Radhanagar, Nangulpara, Hooghly